



Derby Police Department
Youth Citizen Police Academy Application
(Must attend school or live in the City of Derby to apply)

Applicant's Name: _____
First, Middle, Last

Address: _____
Street City Zip

School: _____ Grade in 19/20 School Year: _____

Phone : _____
Home Cell Work

T-shirt size (free for graduation ceremony): S M L XL XXL (circle one)

Date of Birth: _____ Sex (M/F): ___ DL/ID#: _____ Email _____

Emergency Contact: _____
Name Phone # Relationship

Parent/Legal Guardian: _____ Home/Cell Phone #: _____

Address: _____ Email: _____

AUTHORIZATION TO CONDUCT A BACKGROUND INVESTIGATION

The undersigned parent or legal guardian, for and on behalf of the undersigned applicant, and the undersigned applicant to the Derby Police Department Youth Citizen Police Academy, do hereby authorize the Derby Police Department to conduct a criminal history background investigation, including convictions, pending charges, post arrest and outstanding warrants of the undersigned applicant. We understand that the criminal history check is being conducted due to the nature of the classes provided at the Youth Citizen Police Academy. We understand that all available police and criminal records will be checked and that the information will be used solely for determining eligibility of the applicants for participation in the Youth Citizen Police Academy. All information is to remain confidential as required by applicable state and federal law. The undersigned parent or legal guardian and the undersigned applicant understand and acknowledge that if the applicant is accepted the applicant must comply with the rules and regulations for the program and the participation in the Youth Citizen Police Academy is a privilege and can be revoked at any time.

Signature of Applicant: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____

QUESTIONNAIRE

Please state why you are interested in attending the Derby Police Department Youth Citizen Police Academy:

Describe any community/recreational/extra-curricular activities in which you have participated (sports, clubs, church, etc):

Have you ever been convicted of any criminal law, other than a traffic violation? If yes, please explain:

RECOMMENDATIONS

List two personal recommendations who are not relatives and do not live with you, (teacher, principal, counselor, School Resource Officer, etc.).

Name: _____ Phone: _____

Email: _____

Occupation: _____ School: _____

Name: _____ Phone : _____

Email: _____

Occupation: _____ School: _____

RULES AND REGULATIONS

- Participants, either during the academy classes or during off-program times, will not engage in any inappropriate or illegal conduct. This includes criminal activity or any behavior that threatens or impacts the ability of the participant, other participants or the police department staff to conduct and participate in a safe, non-hostile environment.
- Participants are expected to attend all classes. Excused absences will be handled on a case-by-case basis. Unexcused absences may result in dismissal from the program. Please notify the program coordinator of any absences no later than 8:30 a.m. of that day. Any student who is tardy or late more than 20 minutes will be considered absent.
- Participants shall maintain a well-groomed appearance at all times. Clothing will be appropriate and not display offensive messages.
- Participants will come to class prepared for scheduled lessons and will bring all necessary materials. Everyone is expected to participate in discussions and activities.
- Failure to comply with any of the rules and regulations for the program may result in dismissal from the program.

Acknowledgment

PLEASE READ CAREFULLY BEFORE SIGNING

We, the undersigned parent or guardian and the undersigned applicant, certify that all information provided in this application is true and complete. We understand that any false information or omission may disqualify the applicant from further consideration for acceptance into the Derby Police Department Youth Citizen Police Academy and may result in dismissal of the applicant from the program, once already accepted. If accepted, we understand that the acceptance and continued participation of undersigned applicant in the Youth Citizen Police Academy is at the discretion of the Derby Police Department and participation may be terminated at any time. We have read, understand, and by our signature, agree to such terms, conditions, rules and regulations.

Signature of Applicant: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____

Please return to:
Derby Police Department
ATTN: Community Education Unit
229 N. Baltimore Derby, KS 67037

Questions? Call 316-788-1557.